

Getting Started

To start your order, visit
<https://supplies.schoolcash.com/>

SchoolCash Supplies



Please contact us if you have questions or require assistance.

Phone: (800) 553-9220
Email address: supplies@kevgroup.com

The customer support hours of operation are as follows:
Monday through Friday, 8:00 am to 5:00 pm

*Inquiries regarding urgent matters are monitored 24 hours a day, 7 days a week

1

Click on the flag of your country

Existing User

If you are an existing user, enter your username and password below.



SchoolCash Supplies

New User

You must create an account if you are a first-time user

Login

Existing Users
Please enter a user name and password.

User Name:

Password:

Next time log me in automatically

[Forgot Your Password?](#)

New Users
Please enter a new user name and password and click "Continue".

User Name:

Password:

Confirm Password:

Please create a password that:

- Is at least 8 characters in length
- Has at least 1 uppercase letter
- Has at least 1 number
- Has at least 1 of the following special symbols:
! # \$ % + &

Home Page

START

Shopping Cart

Orders

My Library

My Profile

Logout

Search Products

Search

Home

Laser Checks

Deposit Tickets

Laser Receipts

Envelopes

Endorsement Stamp

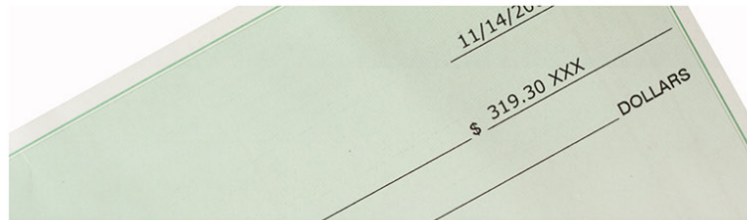
POS Rolls

Pay An Invoice

FAQ

Reorder

Your Source for Official SchoolCash Supplies



 Need Help?

Contact Information

910-304-2316 ext 154

800-553-9220

Fax 1-866-891-9138

supplies@kevgroup.com

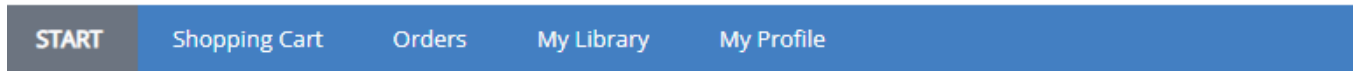
3

Click on the product of your choice.

(Checks are illustrated in this example)

Checks

- LC999 Standard Check (most common)
- The HC100 Hologram Check has an additional security feature



Search Products

Search

Home

Laser Checks

Deposit Tickets

Laser Receipts

Envelopes

Endorsement Stamp

POS Rolls

Pay An Invoice

Reorder

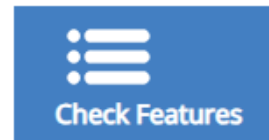
Select a Product to Begin



Secure Standard (LC999)



Hologram Secure (HC100)



3 Select a product to begin

Personalization

A preview of each line will appear on page 2.



Secure Standard (LC999)

Step 1: Personalization
Step 2: Bank Info
Step 3: Options
Step 4: Approval

Color Options

School Imprint

Line 1
SCHOOL NAME

Line 2
STREET ADDRESS

Line 3
CITY/STATE/ZIP

Line 4
PHONE NUMBER

Line 5
OPTIONAL

Logo

Select...
Upload...
Clear

Add logo to check center Add logo to stubs

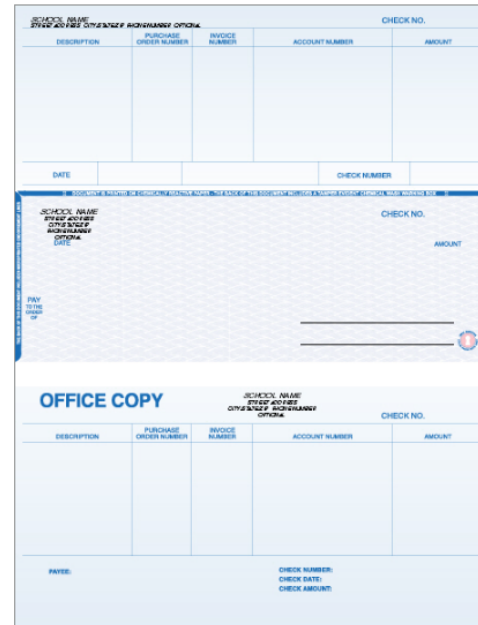
NEXT
PDF PREVIEW

Quantity:
250

\$105.47

ADD TO CART

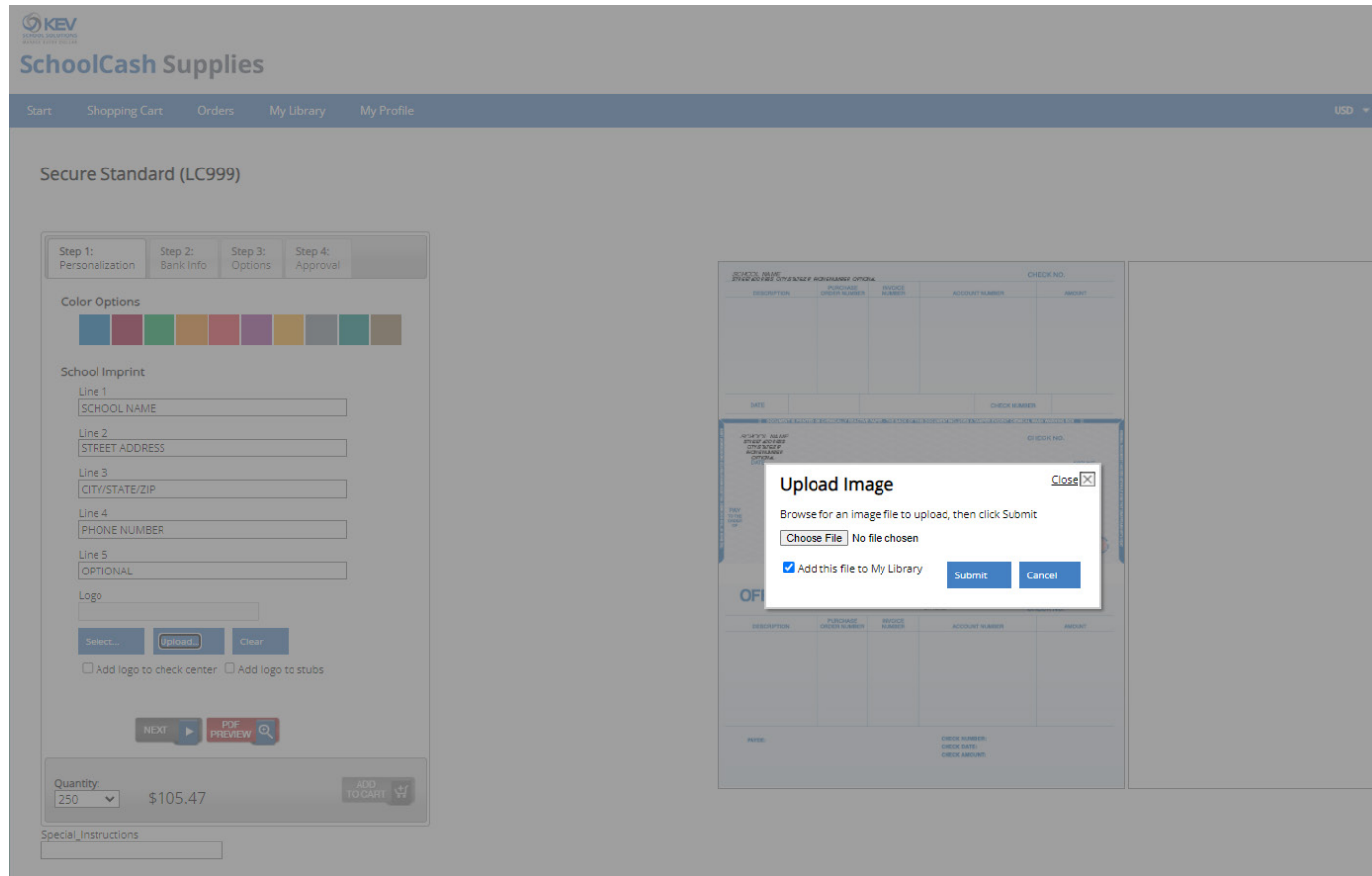
Special Instructions



- 4 To add one of our logos, click select. Upload your own logo by clicking the upload button.

Bank Information

Using a scanner, scan a current check and upload to your PC. In the absence of a check, your bank's MICR specification sheet can be used.



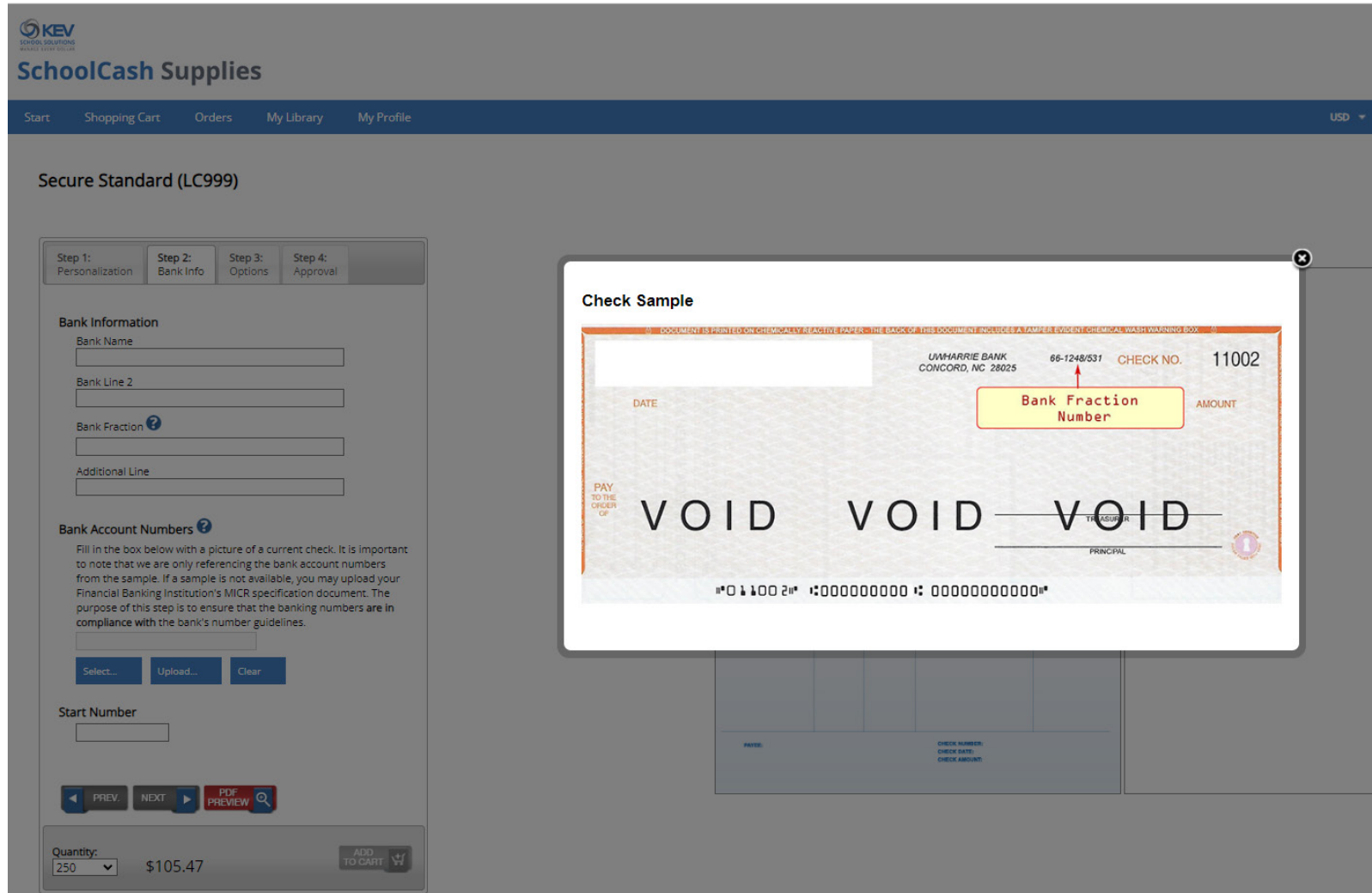
The screenshot shows the 'Secure Standard (LC999)' form in the SchoolCash Supplies application. The form is divided into four steps: Personalization, Bank Info, Options, and Approval. The 'Bank Info' step is active, showing fields for 'Color Options', 'School Imprint' (Line 1-5), and 'Logo'. An 'Upload Image' dialog box is open, prompting the user to browse for an image file to upload. The dialog includes a 'Choose File' button, a 'No file chosen' message, a checked checkbox for 'Add this file to My Library', and 'Submit' and 'Cancel' buttons. The background form is dimmed, showing a table with columns for 'DESCRIPTION', 'PURCHASE ORDER NUMBER', 'CHECK NUMBER', 'ACCOUNT NUMBER', and 'AMOUNT'. At the bottom of the form, there is a 'Quantity' dropdown set to '250' and a total price of '\$105.47'.

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The form provides vendors with printing instructions. If one is not available, email supplies@kevgroup for assistance.

Bank Information

Checks and deposit tickets show the bank fraction number next to the bank name.



The screenshot displays the 'SchoolCash Supplies' interface. The main page shows the 'Secure Standard (LC999)' product with a quantity of 250 and a price of \$105.47. A modal window titled 'Check Sample' is open, showing a sample check from UWHARRIE BANK. The check features a 'Bank Fraction Number' field highlighted in yellow, with an arrow pointing to the MICR line '66-1248/531'. The check also displays 'CHECK NO. 11002' and 'AMOUNT'. The background of the check is marked 'VOID VOID VOID'.

Bank Information Form:

- Step 1: Personalization
- Step 2: Bank Info
- Step 3: Options
- Step 4: Approval

Bank Information Fields:

- Bank Name
- Bank Line 2
- Bank Fraction ?
- Additional Line

Bank Account Numbers ?

Fill in the box below with a picture of a current check. It is important to note that we are only referencing the bank account numbers from the sample. If a sample is not available, you may upload your Financial Banking Institution's MICR specification document. The purpose of this step is to ensure that the banking numbers are in compliance with the bank's number guidelines.

Buttons: Select..., Upload..., Clear

Start Number

Buttons: PREV., NEXT, PDF PREVIEW

Quantity: 250 | \$105.47 | ADD TO CART

Bank Information

Page 1 design preview does not show bank numbers. We will add the numbers in production.

Preview of page 2, **routing and account numbers must be visible.**



SchoolCash Supplies

Start Shopping Cart Orders My Library My Profile USD

Secure Standard (LC999)

Step 1: Personalization
Step 2: Bank Info
Step 3: Options
Step 4: Approval

Bank Information

Bank Name

Bank Line 2

Bank Fraction ?

Additional Line

Routing & Account Number ?

Please upload a **one page** scanned copy of your check (front only) or a **one page** bank MICR specification sheet. We will use this to format the routing and account number on your check. This upload will show as page 2 of the proof.

Wells Fargo FULL Micr pdf.pdf

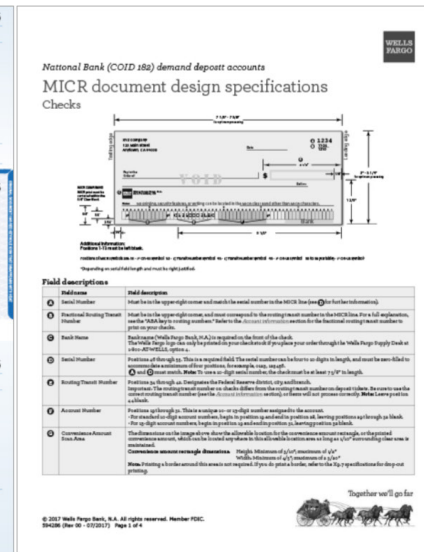
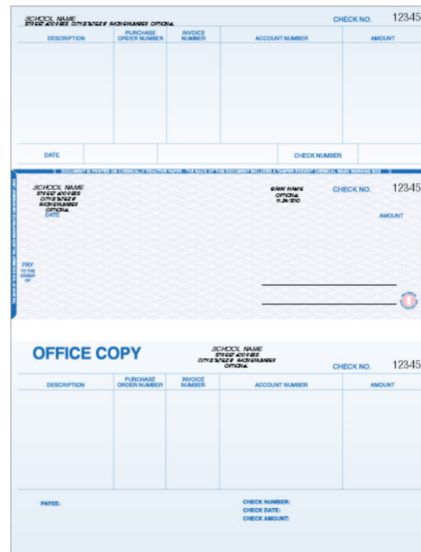
Select...
Upload...
Clear

Make sure your check account number is showing on the uploaded page shown to the right.

Start Number

PREV
NEXT
PDF PREVIEW

Quantity: 250
\$105.47
ADD TO CART




Options

- 1 Signature line

| SCHOOL NAME STREET ADDRESS CITY/STATE ZIP RACHINGLANDS OPTIONAL | | | | CHECK NO. 12345 |
|--|-----------------------|----------------|----------------|-----------------|
| DESCRIPTION | PURCHASE ORDER NUMBER | INVOICE NUMBER | ACCOUNT NUMBER | AMOUNT |
| | | | | |
| DATE | | CHECK NUMBER | | |

DOCUMENT IS PRINTED ON RECYCLED PAPER. THE DATE OF THIS DOCUMENT INDICATES A VENDOR EXPIRY (SCHOOL NAME) MONTHS DATE

| | | | |
|---|--|--------------------------------------|-----------------|
| SCHOOL NAME STREET ADDRESS CITY/STATE ZIP RACHINGLANDS OPTIONAL DATE | | BANK NAME OPTIONAL R.U.N. 5710 | CHECK NO. 12345 |
| PAY TO THE ORDER OF | | AMOUNT | |
| VOID AFTER POCAPS | | | |
| <hr/>  | | | |


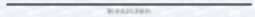
OFFICE COPY

| SCHOOL NAME STREET ADDRESS CITY/STATE ZIP RACHINGLANDS OPTIONAL | | | | CHECK NO. 12345 |
|---|-----------------------|---|----------------|-----------------|
| DESCRIPTION | PURCHASE ORDER NUMBER | INVOICE NUMBER | ACCOUNT NUMBER | AMOUNT |
| | | | | |
| PAYEE: | | CHECK NUMBER: CHECK DATE: CHECK AMOUNT: | | |

- 2 Signature lines

| SCHOOL NAME STREET ADDRESS CITY/STATE ZIP RACHINGLANDS OPTIONAL | | | | CHECK NO. 12345 |
|--|-----------------------|----------------|----------------|-----------------|
| DESCRIPTION | PURCHASE ORDER NUMBER | INVOICE NUMBER | ACCOUNT NUMBER | AMOUNT |
| | | | | |
| DATE | | CHECK NUMBER | | |

DOCUMENT IS PRINTED ON RECYCLED PAPER. THE DATE OF THIS DOCUMENT INDICATES A VENDOR EXPIRY (SCHOOL NAME) MONTHS DATE

| | | | |
|---|--|--------------------------------------|-----------------|
| SCHOOL NAME STREET ADDRESS CITY/STATE ZIP RACHINGLANDS OPTIONAL DATE | | BANK NAME OPTIONAL R.U.N. 5710 | CHECK NO. 12345 |
| PAY TO THE ORDER OF | | AMOUNT | |
| VOID AFTER POCAPS | | | |
| <hr/>  <hr/>  | | | |

OFFICE COPY

| SCHOOL NAME STREET ADDRESS CITY/STATE ZIP RACHINGLANDS OPTIONAL | | | | CHECK NO. 12345 |
|---|-----------------------|---|----------------|-----------------|
| DESCRIPTION | PURCHASE ORDER NUMBER | INVOICE NUMBER | ACCOUNT NUMBER | AMOUNT |
| | | | | |
| PAYEE: | | CHECK NUMBER: CHECK DATE: CHECK AMOUNT: | | |

Approval

Below "Optional Name for Form" enter the school's name and product description.

Secure Standard (LC999)

Step 1: Personalization
Step 2: Bank Info
Step 3: Options
Step 4: Approval

Optional Name for Form

✔ **APPROVED!**

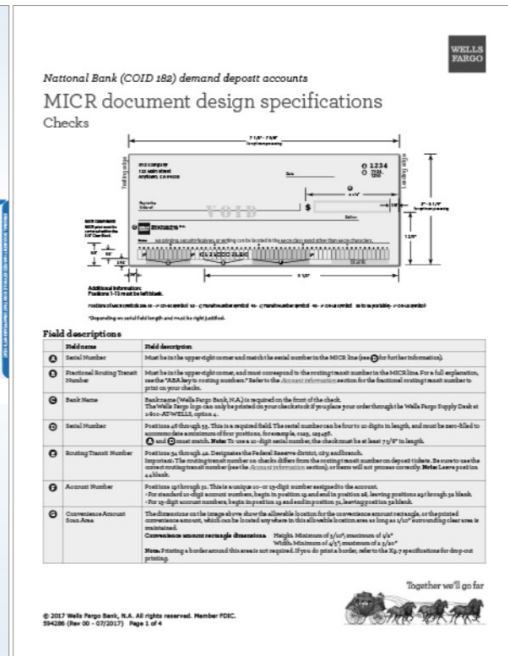
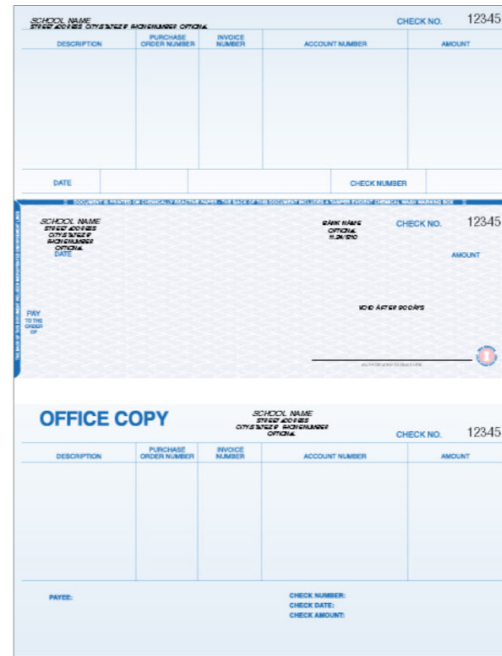
Click PDF preview below. By checking the box, I agree that spelling, content and layout are correct. I understand that my document will print exactly as it appears on the PDF preview and that I cannot make any changes once my order has been placed.

To place order:

1. Proofread and Approve your Design (above)
2. Click the ADD TO CART button (below)

PREV.
PDF PREVIEW

Quantity: 250
\$105.47
ADD TO CART



Approval

Verify your information is correct.



SchoolCash Supplies

Start **SHOPPING CART** Orders My Library My Profile USD ▾


ATTENTION

Please verify your starting number(s) are correct before placing the order. Click "Edit" to make any changes including updating your start number. Also click "Edit" to update checking account number by uploading a new MICR sheet or sample check.

Shopping Cart

'Secure Standard (LC999)' has been added to the Shopping Cart.

Proceed to Checkout Continue Shopping

| Item | Product / Description | Date Modified | Quantity | Options | Price |
|--|--|--------------------|----------|---|-----------|
|  | Secure Standard (LC999) SCHOOL NAME-CHECKS - Start #12345 | 10/13/2022 9:30 AM | 250 | Edit PDF Preview... Duplicate Delete Hold | \$ 105.47 |

Subtotal: \$ 105.47

Proceed to Checkout Continue Shopping

To Place Order, click the **Proceed to Checkout** button above.



Click on "Proceed to Checkout"

Review Order

Your order will be stored in the shopping cart until it is submitted.



SchoolCash Supplies

Start **SHOPPING CART** Orders My Library My Profile

Shipping allowed to school or district office/warehouse only (no PO Boxes)
Please note that our standard production time is 7 -10 business days plus shipping time. Orders may ship sooner.
For example: A Second Day Air package will arrive 7 -10 business days plus the 2 day shipping time.

Review Order

Ship To [Add/Edit Shipping Address](#)

| | |
|-----------------|----|
| Price Estimate: | |
| Subtotal: | \$ |
| Shipping: | \$ |
| Tax: | \$ |
| <hr/> | |
| Total Price: | \$ |

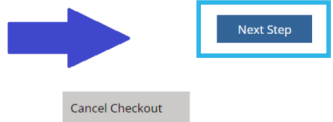
Expedited shipping does NOT include our standard production timing of 7-10 days
The PRODUCTION RUSH option will produce your order within 1-2 days.
["\\$50 rush charge"](#)

Select a Shipping Method:

- UPS Ground: \$
- UPS 3 Day Select: \$
- UPS Second Day Air: \$
- UPS Next Day Air: \$

[Delivery methods are not subject to standard production timing](#)

[Update Shipping Charges](#)



8

Select your preferred method of shipping and click "Next Step" to proceed.
(Please contact supplies@kevgroup.com if you do not see the Next Step tab)

Payment Method

We email invoices along with shipping notifications for orders.



SchoolCash Supplies

Start **SHOPPING CART** Orders My Library My Profile

Review Order

Previous **Next Step**

Payment Information

Method of Payment:

- Invoice
 Credit Card
 Electronic Check

Invoices will be emailed to the address listed below

Payment is due 30 days from delivery

Enter the PO # below:

Billing Information:

School Name:

First Name:

Last Name:

Address 1:

Address 2:

City:

View/Enter Discounts

Cancel Checkout

Price Estimate:

Subtotal: \$

Shipping: \$

Tax: \$

Total Price: \$

9

Enter the PO number in the box to be invoiced. When a PO is not available, enter the word CHECK. Please remit payment to SchoolCash Supplies, PO Box 841741, Dallas TX, 75248-1741. Once finalized, click "Next Step"

Final Step

Following the submission of your order, you'll receive an email confirmation.

Upon shipment of the order, you will receive an email with the UPS tracking number.



SchoolCash Supplies

Start **SHOPPING CART** Orders My Library My Profile

Review Order

Place Order

←

Cancel Checkout

| Item | Product / Description | Date Modified | Quantity | Price |
|----------------|-----------------------|---------------|----------|-------|
| - - | | | | |
| - - | | | | \$ |
| - - | | | | |
| D-SCS-7B78DC33 | | | | |

Subtotal \$

Shipping +\$

Total Price \$

Place Order

Purchase orders & Payments payable to:
School Cash Supplies
PO Box 841741
Dallas, TX 75284-1741

10 Click "Place Order" to finalize your purchase



KEV Group provides the most comprehensive activity fee and tuition management solution that enables schools to manage every dollar efficiently, accurately, and consistently. By seamlessly integrating and automating all fee management processes, the SchoolCash platform provides real-time visibility and control over how schools create, collect, manage, track, and reconcile all fees. Parents benefit from an easy-to-use solution that offers convenience and supports all payment types. More than 22,000 schools across North America rely on SchoolCash to manage over \$4 billion in activity funds annually.

Visit kevgroup.com to learn more.

letstalk@kevgroup.com